

Bertrandt Aktiengesellschaft, Ehningen

Virtual Annual General Meeting of Bertrandt Aktiengesellschaft

Wednesday, February 23, 2022, 11:00 a.m. (CET)

Information in accordance with Section 125 of the German Stock Corporation Act (AktG) in conjunction with the Implementing Regulation (EU) 2018/1212 ("EU-IR")

A. Specification of the message

1. Unique identifier of the event: Virtual Annual General Meeting of Bertrandt Aktiengesellschaft 2022
(Formal specification according to EU-IR: Virtual-Annual-General-Meeting-of-Bertrandt Aktiengesellschaft 2022)
2. Type of message: Notice of the Annual General Meeting
(Formal specification according to EU-IR: NEWM)

B. Specification to the issuer

1. ISIN: DE0005232805
2. Name of issuer: Bertrandt Aktiengesellschaft

C. Specification of the Meeting

1. Date of the General Meeting: February 23, 2022
(Formal specification according to EU-IR: 20220223)
2. Time of the General Meeting: 11:00 a.m. (CET)
(Formal specification according to EU-IR: 10:00 a.m. (UTC))
3. Type of meeting: Virtual Annual General Meeting without the physical attendance of shareholders or their proxy representatives
(Formal specification according to EU-IR: GMET)
4. Location of the meeting:
Location of the meeting pursuant to the German Stock Corporation Act (AktG): head office of Bertrandt Aktiengesellschaft, Birkensee 1, 71139 Ehningen, Germany

URL to the Company's shareholder portal for following the Annual General Meeting in video and audio and for exercising shareholder rights: www.bertrandt.com/en/company/investor-relations/annual-general-meeting

(Formal specification according to EU-IR: www.bertrandt.com/en/company/investor-relations/annual-general-meeting)

5. Record Date: February 1, 2022, 12:00 p.m. (CET)

In accordance with Section 123 para.4 sentence 2 of the German Stock Corporation Act in conjunction with Section 15 para.2 of the Articles of Association, proof of shareholding must relate to the start of the day on February 2, 2022 (record date). However, according to the EU-IR, the record date must be specified with reference to the shareholding at close of business and therefore corresponds to February 1, 2022.

(Formal specification according to EU-IR: 20220201, 11:00 p.m. (UTC))

6. Website for the General Meeting/ Uniform Resource Locator (URL): www.bertrandt.com/en/company/investor-relations/annual-general-meeting

D. Participation in the general meeting

Postal vote by mail

1. Method of participation by shareholder

Exercising the right to vote through postal vote by mail, also by proxy

(Formal specification according to EU-IR: EV/MAIL, PX)

2. Issuer deadline for the notification of participation

Registration for general meeting until February 16, 2022 at 12:00 p.m. (CET) (time of receipt is decisive)

The exercise of voting rights via postal vote by mail requires registration in due time.

(Formal specification according to EU-IR: 20220216; 11:00 p.m. (UTC))

3. Issuer deadline for voting

Voting rights may be exercised via postal vote by mail until February 19, 2022, 12:00 p.m. (CET) (time of receipt is decisive). A proxy for a third party can be sent by mail, email or fax by the same date.

(Formal specification according to EU-IR: 20220219; 11:00 p.m. (UTC))

Electronic postal vote via the Company's shareholder portal

1. Method of participation by shareholder

Exercising the right to vote through electronic postal vote via the Company's shareholder portal, also by proxy

(Formal specification according to EU-IR: EV/EVOT, PX)

2. Issuer deadline for the notification of participation

Registration for general meeting until February 16, 2022 at 12:00 p.m. (CET) (time of receipt is decisive)

The exercise of voting rights by electronic postal vote via the Company's shareholder portal requires registration in due time.

(Formal specification according to EU-IR: 20220216; 11:00 p.m. (UTC))

3. Issuer deadline for voting

Voting rights may be exercised by electronic postal vote via the Company's shareholder portal beyond February 19, 2022, 12:00 p.m. (CET) until the time voting begins in the virtual Annual General Meeting on February 23, 2022. An electronic proxy of a third party via the Company's shareholder portal may be granted until the same time.

(Formal specification according to EU-IR: 20220223)

Granting authority and issuing instructions to the proxies nominated by the Company via the proxy and instruction form

1. Method of participation by shareholder

Exercising the right to vote by granting authority and issuing instructions to the proxies nominated by the Company via the proxy and instruction form, also by proxy

(Formal specification according to EU-IR: IX, PX)

2. Issuer deadline for the notification of participation

Registration for general meeting until February 16, 2022 at 12:00 p.m. (CET) (time of receipt is decisive)

The exercise of voting rights by granting authority and issuing instructions to the proxies nominated by the Company via the proxy and instruction form requires registration in due time.

(Formal specification according to EU-IR: 20220216; 11:00 p.m. (UTC))

3. Issuer deadline for voting

Voting rights may be exercised by granting authority and issuing instructions to the proxies nominated by the Company via the proxy and instruction form until February 19, 2022, 12:00 p.m. (CET) (time of receipt is decisive). A proxy for a third party can be sent by mail, email or fax by the same date.

(Formal specification according to EU-IR: 20220219; 11:00 p.m. (UTC))

Electronically granting authority and issuing instructions to the proxies nominated by the Company via the Company's shareholder portal**1. Method of participation by shareholder**

Exercising the right to vote through electronically granting authority and issuing instructions to the proxies nominated by the Company via the Company's shareholder portal, also by proxy

(Formal specification according to EU-IR: IXOT, PX)

2. Issuer deadline for the notification of participation

Registration for general meeting until February 16, 2022 at 12:00 p.m. (CET) (time of receipt is decisive)

The exercise of voting rights by electronically granting authority and issuing instructions to the proxies nominated by the Company via the Company's shareholder portal requires registration in due time.

(Formal specification according to EU-IR: 20220216; 11:00 p.m. (UTC))

3. Issuer deadline for voting

Voting rights may be exercised by electronically granting authority and issuing instructions to the proxies nominated by the Company via the Company's shareholder portal beyond February 19, 2022, 12:00 p.m. (CET) until the time voting begins in the virtual Annual General Meeting on February 23, 2022. An electronic proxy of a third party via the Company's shareholder portal or by e-mail or by fax may be granted until the same time.

(Formal specification according to EU-IR: 20220223)

Following of the Annual General Meeting**1. Method of participation by shareholder**

Following of the Annual General Meeting via the video and audio broadcast, also through authorized representatives

(Formal specification according to EU-IR: OT, PX)

2. Issuer deadline for the notification of participation

Registration for general meeting until February 16, 2022 at 12:00 p.m. (CET) (time of receipt is decisive)

Following of the Annual General Meeting via the video and audio broadcast requires registration in due time.

A proxy of a third party by mail may be granted until February 19, 2022, 12:00 p.m. (CET) (receipt is decisive). An electronic proxy of a third party via the Company's shareholder portal, by email or by fax may be granted until the time voting begins in the virtual Annual General Meeting on February 23, 2022.

(Formal specification according to EU-IR: 20220216; 11:00 p.m. (UTC))

3. Issuer deadline for voting

n/a

(Formal specification according to EU-IR: n/a)

E. Agenda

Agenda - Item 1

1. Unique identifier of the agenda item: 1
2. Title of the agenda item: Presentation of the adopted annual financial statements as of 30 September 2021 and the management report of Bertrandt Aktiengesellschaft as well as the approved consolidated financial statements as of 30 September 2021 and the group management report, the explanatory report on the disclosures pursuant to Sections 289a and 315a of the German Commercial Code (HGB) contained in the management reports taking into account Article 83 of the Introductory Act to the German Commercial Code (EGHGB), the combined separate non-financial report pursuant to Sections 289b (3) and 315b (3) of the German Commercial Code (HGB) as well as the report of the Supervisory Board on the 2020/2021 fiscal year.
3. Uniform Resource Locator (URL) of the materials: www.bertrandt.com/en/company/investor-relations/annual-general-meeting
4. Vote:
5. Alternative voting options:

Agenda - Item 2

1. Unique identifier of the agenda item: 2
2. Title of the agenda item: Resolution on the appropriation of the balance sheet profit of Bertrandt Aktiengesellschaft for the 2020/2021 fiscal year
3. Uniform Resource Locator (URL) of the materials: www.bertrandt.com/en/company/investor-relations/annual-general-meeting
4. Vote: Binding vote
(Formal specification according to EU-IR: BV)
5. Alternative voting options: Vote in favour, Vote against, Abstention
(Formal specification according to EU-IR: VF; VA; AB)

Agenda - Item 3

1. Unique identifier of the agenda item: 3
2. Title of the agenda item: Resolution on the approval of the actions of the members of the Management Board in the fiscal year 2020/2021
3. Uniform Resource Locator (URL) of the materials: www.bertrandt.com/en/company/investor-relations/annual-general-meeting
4. Vote: Binding vote
(Formal specification according to EU-IR: BV)
5. Alternative voting options: Vote in favour, Vote against, Abstention
(Formal specification according to EU-IR: VF; VA; AB)

Agenda - Item 4

1. Unique identifier of the agenda item: 4
2. Title of the agenda item: Resolution on the approval of the actions of the members of the Supervisory Board in the fiscal year 2020/2021
3. Uniform Resource Locator (URL) of the materials: www.bertrandt.com/en/company/investor-relations/annual-general-meeting
4. Vote: Binding vote
(Formal specification according to EU-IR: BV)
5. Alternative voting options: Vote in favour, Vote against, Abstention
(Formal specification according to EU-IR: VF; VA; AB)

Agenda - Item 5

1. Unique identifier of the agenda item: 5
2. Title of the agenda item: Resolution on the appointment of the auditor for the fiscal year 2021/2022
3. Uniform Resource Locator (URL) of the materials: www.bertrandt.com/en/company/investor-relations/annual-general-meeting
4. Vote: Binding vote
(Formal specification according to EU-IR: BV)
5. Alternative voting options: Vote in favour, Vote against, Abstention
(Formal specification according to EU-IR: VF; VA; AB)

F. Specification of the deadlines regarding the exercise of other shareholders rights

Shareholder Right – Requests for additions to the agenda pursuant to section 122 para. 2 AktG

1. Object of deadline: Submission of requests for additions to the agenda
2. Applicable issuer deadline: January 23, 2022, 12:00 p.m. (CET) (time of receipt is decisive)
(Formal specification according to EU-IR: 20220123; 11:00 p.m. (UTC))

Shareholder Right – Counter motions pursuant section 126 para. 1 AktG

1. Object of deadline: Submission of counter motions in response to resolutions proposed on the agenda items, to be made available by the Company.
2. Applicable issuer deadline: February 11, 2021, 12:00 p.m. (CET) (time of receipt is decisive)
(Formal specification according to EU-IR: 20210211; 11:00 p.m. (UTC))

Shareholder Right – Proposals for election pursuant to section 127 AktG

1. Object of deadline: Submission of proposals for election in respect of the appointment of the independent auditors, to be made available by the Company.
2. Applicable issuer deadline: February 8, 2022, 12:00 p.m. (CET) (time of receipt is decisive)
(Formal specification according to EU-IR: 20220208; 11:00 p.m. (UTC))

Shareholder Right – Opportunity to ask questions pursuant to section 1 para. 2 sentence 1 no. 3 in conjunction with sentence 2 of the *Gesetz über Maßnahmen im Gesellschafts-, Genossenschafts-, Vereins-, Stiftungs- und Wohnungseigentumsrecht zur Bekämpfung der Auswirkungen der COVID-19-Pandemie* (German Act on measures in company, cooperative, association, foundation and condominium law to combat the effects of the COVID 19 pandemic) of March 27, 2020 (hereinafter referred to as „COVID-19-Act“)

1. Object of deadline: Electronic submission of questions
2. Applicable issuer deadline: February 21, 2022, 12:00 p.m. (CET) (time of receipt is decisive)
(Formal specification according to EU-IR: 20220221; 11:00 p.m. (UTC))

Shareholder Right – Objections for the record pursuant to section 245 no. 1 AktG, section 1 (2) sentence 1 no. 4 COVID_19-Act

1. Object of deadline: Electronic submission of objection to resolutions of the Annual General Meeting
2. Applicable issuer deadline: On February 23, 2022 from the opening of the Annual General Meeting until the closure of the Annual General Meeting by the chairman of the meeting
(Formal specification according to EU-IR: 20220223)